

CS56 Manager - Supply Chain and Procurement

1. Job role

TCF sub-sector	Cross-sector
Job role	CS56 Manager - Supply Chain and Procurement
Job role description	Leads and manages end-to-end supply chain and procurement activities to ensure efficient sourcing, production support, inventory management and distribution across TCF operations. In the TCF industries—where supply chains span raw materials, components, finished goods and service inputs—the Supply Chain and Procurement Manager oversees supplier management, purchasing, inventory control, logistics coordination and risk management, ensuring cost-effective, reliable and sustainable supply aligned with production and customer demand.
Performance expectations	• Ensuring reliable supply of materials, components and services • Optimising procurement costs while maintaining quality standards • Managing supplier relationships and performance • Maintaining optimal inventory levels and stock accuracy • Coordinating supply chain activities with production and logistics • Reducing lead times and improving supply responsiveness • Ensuring compliance with contractual, regulatory and ethical standards • Managing supply chain risks and disruptions • Monitoring supply chain performance metrics and reporting • Driving continuous improvement and sustainability in sourcing and supply
Specialisation	Procurement strategy, supplier management, inventory control, supply chain analytics, logistics coordination, sustainable sourcing
Application in other TCF sectors	• Apparel production supporting sourcing of fabrics, trims and manufacturing inputs • Textile manufacturing supporting procurement of fibres, chemicals and production materials • Footwear production supporting sourcing of components and materials • Leather goods production supporting procurement of hides, fittings and materials • Dry cleaning and laundry services supporting procurement of chemicals, consumables and equipment • Technical textile and specialty services supporting specialised materials and supply chains

	Manufacturing and service industries supporting integrated supply chain and procurement functions
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2. Key tasks and critical work functions

Key tasks	- Developing and implementing procurement and supply chain strategies - Sourcing suppliers and negotiating contracts and pricing - Managing supplier performance and relationships - Monitoring inventory levels and coordinating replenishment - Coordinating inbound and outbound logistics with operations - Analysing demand forecasts and aligning supply planning - Managing procurement systems and documentation - Ensuring compliance with organisational and regulatory requirements
Critical work functions	- Ensuring continuity of supply to support production and services - Balancing cost, quality and delivery performance - Managing supply risks and contingency planning - Maintaining accurate inventory and supply data - Supporting efficient end-to-end supply chain operations - Ensuring ethical and sustainable sourcing practices - Coordinating across procurement, production and logistics teams

3. Technical skills

Procurement systems	Managing purchasing and supplier management platforms
Supplier negotiation	Negotiating contracts, pricing and service levels
Inventory management systems	Maintaining stock control and replenishment systems
Supply chain planning	Aligning supply with production forecasts and demand
ERP systems	Integrating procurement, inventory and logistics data
Data analysis	Analysing supply chain performance and cost metrics
Compliance and contracts	Managing regulatory, contractual and ethical requirements

4. Generic Skills

Leadership	Leading procurement and supply chain teams
Strategic thinking	Planning long-term supply and sourcing strategies
Communication	Coordinating with suppliers and internal stakeholders
Negotiation	Achieving favourable supplier agreements
Problem solving	Resolving supply disruptions and operational issues
Organisation	Managing complex supply chain processes and priorities

5. Emerging skills

Emerging skills	• Using digital supply chain and procurement platforms • Applying data analytics and forecasting tools • Supporting sustainable and ethical sourcing practices • Integrating supply chain systems with automation and production • Using real-time tracking and visibility tools • Applying risk management and resilience strategies
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6. VET Qualifications and Skill Sets

Entry-level preparation	TLI40324 Certificate IV in Supply Chain Operations or equivalent
Advanced development	TLI60222 Advanced Diploma of Supply Chain Management or equivalent or bachelor's degree in supply chain management, business or operations

7. Job progression

Possible job progression	Procurement Officer → Supply Chain Coordinator → Supply Chain and Procurement Manager → Operations Director
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8. Classification

Australian Qualifications Framework	AQF Level 4-7
Australian Bureau of Statistics (ABS) Skill Levels	Skill Level 1-2
Open Source Classification of Occupations for Australia (OSCA)	Supply Chain Manager / Procurement Manager - Cross-sector TCF



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